



Privacy statement

Uitzendbureau SUZY BV (employment agency SUZY BV), alias SUZY werkt, located at Wilgenlaan 51, 6212 HA Maastricht. CoC number 80683665. Uitzendbureau SUZY B.V. will use your data in a responsible and safe manner, in accordance with the General Data Protection Regulation.

1. Processing of personal data of clients and/or suppliers

- We will process your name, address, telephone number and possible bank details and email address to be able to provide our services to you optimally, for the execution of the agreement we have with you, such as:
- Taking care of all occurring activities concerning job applications, transit for potential employment contracts, administration processing for payroll administration;
- other services.

We also process your name, phone number and/or email address for the purpose of:

- The collection and processing of your data and, if applicable, your findings about us for statistical purposes and to promote our customer focus and services to you;
- issuing an offer for the purpose of possibly entering into an agreement;
- granting you an assignment.

2. Provision to third parties

We keep the data we need from you in order to be able to properly execute our agreement with you for as long as required by law, currently up to 1 year for the application and referral procedure. We sometimes share your personal data for a short time with third parties, IT service providers with whom we have a processing agreement, in order to maintain our ICT equipment and software. In the given case, we use third parties to collect research and statistical data. This data will be kept for a maximum of one year. We make use of a third party namely One People Services for the provision of the transfer of data to their clients, for this we have a processor agreement, also for the protection of your personal data. This third party is in the Netherlands.

3. Security

We have taken appropriate technical and organizational measures to protect your personal data from unlawful processing, for example, we have taken the following measures:\

- All persons who can take knowledge of your data are bound to secrecy and have been informed about the importance of protecting personal data;
- We maintain a user name and password policy on all our systems.

4. Rights regarding your data

You have the right to inspect, correct or delete personal data that we have received from you. You can also object to the processing of your personal data (or part thereof) by us or one of our processors. You also have the right to have the data you have provided us with transferred to you or on your behalf directly to another party. If you have a complaint about the processing of your personal data, we ask you to contact us directly about this and we will try to find a solution together with you.

Statement of Consent

I declare that I have read the privacy statement and indicate by checking the digital registration form that I agree with the following:

- I agree that my data will be stored and used to process my registration and application for a period of 3 years;
- I agree that my data will be stored, used and forwarded to a potential hiring organization, c.q. an employment agency as potential provider of an employment contract

After an employment contract has been entered into between you and a user organisation and/or Uitzendbureau SUZY BV temporary employment agency is required to keep this user organisation and/or employment agency informed of your personal details, even if there is a change on your part.

- I will keep SUZY BV temporary employment agency informed of changes in my personal details, such as address, telephone number, bank account number, after an employment contract has been concluded;
- I agree that after an employment contract has been concluded, Uitzendbureau SUZY BV will collect and forward the data necessary for this employment contract, even after changes have been made to my data.

